

EGP Supplier Sustainability Scorecard (SSS)

Version: 2.0

Language: EN

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The Erste Group (EG) Supplier Sustainability Scorecard tracks improvement on key partner (supplier, agency, etc.) related environmental sustainability measures in the supply chain. Partners are requested to report sustainability results.

The scorecard's primary use is to get ready to measure and reward improvement over time in each key environmental sustainability measure—regardless of a partner's starting point or size. Annual submission to the Relationship Owner (RO)/Buyer will enable each partner to receive appropriate recognition based on the Rating Criteria.

Fields marked by * are mandatory!

Definitions – see chapter “Supply Chain Environmental Sustainability Scorecard Definitions”

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Questions	Supplier Sustainability Scorecard (SSS) – Basic Details
Q1	<p>1.0 - *Main Industry Group (Drop Menu):</p> <ul style="list-style-type: none"> • 0205XX - Branch equipment • 0301XX - Car Fleet • 0302XX - Cards • 0303XX - Consulting • 0208XX - Direct Application Software • 0104XX - Energy • 0102XX - FM investment related Services/works • 0101XX - FM maintenance related service/work • 0103XX - Goods • 0210XX - Indirect Application Software • 0207XX - Infrastructure Software • 0304XX - Insurance • 0209XX - IT Services • 0305XX - Logistic • 0306XX - Marketing • 0204XX - Networks • 0307XX - Office Equipment & Office Operation • 0201XX - Personal & Office Computing • 0308XX - Personnel management • 0202XX - Printing & Imaging • 0105XX - Property management • 0107XX - Security equipment • 0310XX - Security Service • 0206XX - Servers / Storage / Host Components • 0203XX - Telephony & Communication

	<ul style="list-style-type: none"> 0309XX - Travel <p>(Select your Main Industry Group from the dropdown menu. If more than one applies, select the one in which the largest percent of your product or service fits. If needed, enter additional explanation in Overall Comments.)</p>
Q2	2.0 - Main Industry Group – Comment (If needed, enter additional explanation.)
Q3	3.0 - *Main Country of Production (Enter the Main Country of Production (or service). If more than one, select the country where the largest percent of your product or service is created for this partner. If too many to choose, enter your corporate HQ location. If needed, enter additional explanation in Overall Comments.)
Q4	4.0 - Main Country of Production – Comment (If needed, enter additional explanation.)
Q5	5.0 - *Past Year Submit Code (Drop Menu): <ul style="list-style-type: none"> 4 3 2 1 F <p>(Select the code from the dropdown menu which best represents your past submissions in the EGP SSS process: Past Year Submit Code: 4 - Past 4 years, 3 - Past 3 years, 2 - Past 2 years, 1 - Past 1 year, F - First Time)</p>
Q6	6.0 - <u>Environmental Management System</u> - Do you use an externally verified environmental management system (ISO14001 or equivalent) to track compliance with permits, water quality, and to conduct environmental risk assessments? If Yes, explain in the Comments cell what it is and what % of your sites use it. If No, answer "No". <ul style="list-style-type: none"> Yes No
Q6.1	6.1 - If yes, which one? (ISO14001 or equivalent)
Q6.2	6.2 - Please upload your certificate

Q7	7.0 -_Energy management system - Do you use an externally verified energy management system (EMS)? If Yes, which one you are use? If No, answer "No". - Yes - No
Q7.1	7.1 - If yes, which one?
Q7.2	7.2 - Please upload your certificate

Questions	Period
	<p>(Throughout this scorecard, you'll be required to enter your sustainability data for two periods: the current period as well as the previous period for comparison purposes. Please specify the start date and the end date of the two periods below.)</p>
<p>Q1</p>	<p>1.0 - Current period</p> <p>- YEAR</p> <p>(Please specify the starting date of the current period for which the date are supplied.)</p>
<p>Q2</p>	<p>2.0 - Previous period</p> <p>- YEAR</p> <p>(Please specify the starting date of the previous period for which the date are supplied.)</p>
<p>Q3</p>	<p>3.0 - Period – Comment</p> <p>(In case either of the periods is shorter than a full year please specify the month range.)</p>

Questions	Core Measure
Q1	1.0 - Supply Chain Environmental Sustainability Scorecard Definitions - (Please carefully read through the attached document before filling the questionnaire.) See chapter "Supply Chain Environmental Sustainability Scorecard Definitions"
Q2	<p>(Electric) Energy Usage</p> <p>Total direct net energy usage (purchased plus self-generated minus sold) from electricity that the operation/site/enterprise needs to operate from all sources, regardless of use (e.g., electricity going into production, or office lighting, food production, heating warehouse, etc.)</p> <p>2.0 - *(Electric) Energy Usage - Unit of Measure</p> <ul style="list-style-type: none"> ○ Not applicable (N/A) ○ Kilowatt-hour (kWh) ○ kWh/ Metric Ton ○ kWh / Square Meter ○ kWh / Full-Time Equivalent (People) ○ kWh / Revenue (EUR) ○ kWh / Other (Unit of Output)
Q3	<p>3.0 - *(Electric) Energy Usage - Current period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q4	<p>4.0 - *(Electric) Energy Usage - Previous period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q5	<p>5.0 - (Electric) Energy Usage - Comments</p> <p>(If needed, enter additional explanation.)</p>
Q6	<p>6.0 - (Electric) Energy Usage - Document</p> <p>(If needed, upload a document as additional explanation.)</p>

Q7	<p>(Fuel) Energy Usage</p> <p>Total direct net energy usage (purchased plus self-generated minus sold) from fuels that the operation/site/enterprise needs to operate from all sources, regardless of use (e.g., fuel oil, natural gas, etc. going into production, or office lighting, food production, heating warehouse, etc.) Use high heating values. "Sold" energy includes steam sold, but does not include energy from cooling (water used as pass through for heat removal). Steam sold is the incremental fuel usage taking into consideration boiler efficiency excluding parasitic load</p> <p>7.0 - *(Fuel) Energy Usage - Unit of Measure</p> <ul style="list-style-type: none"> ○ Not applicable (N/A) ○ Kilowatt-hour (kWh) ○ kWh/ Metric Ton ○ kWh / Square Meter ○ kWh / Full-Time Equivalent (People) ○ kWh / Revenue (EUR) ○ kWh / Other (Unit of Output)
Q8	<p>8.0 - *(Fuel) Energy Usage - Current period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q9	<p>9.0 - *(Fuel) Energy Usage - Previous period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q10	<p>10.0 - (Fuel) Energy Usage - Comments</p> <p>(If needed, enter additional explanation.)</p>
Q11	<p>11.0 - (Fuel) Energy Usage - Document</p> <p>(If needed, upload a document as additional explanation.)</p>
Q12	<p>(Input / Withdrawal) Water Usage</p> <p>Quantity of water entering the site, from all sources, needed for operations (e.g. water purchased from local suppliers, pumped from wells, rivers, lakes or ocean used in process areas--including for cooling; NOT Rainwater, unless collected and used in process areas).</p>

	<p>12.0 - *(Input / Withdrawal) Water Usage - Unit of Measure (dropdown menu):</p> <ul style="list-style-type: none"> ○ Not applicable (N/A) ○ Cubic Meters ○ Cubic Meters / Metric Ton ○ Cubic Meters / Square Meter ○ Cubic Meters / Full-Time Equivalent (People) ○ Cubic Meters / Revenue (EUR) ○ Cubic Meters / Other (Unit of Output)
Q13	<p>13.0 - *(Input / Withdrawal) Water Usage - Current period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q14	<p>14.0 - *(Input / Withdrawal) Water Usage - Previous period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q15	<p>15.0 - (Input / Withdrawal) Water Usage - Comments</p> <p>(If needed, enter additional explanation.)</p>
Q16	<p>16.0 - (Input / Withdrawal) Water Usage - Document</p> <p>(If needed, upload a document as additional explanation.)</p>
Q17	<p>(Output / Discharge) Water Usage</p> <p>Quantity of water leaving the site, from all sources, needed for operations (e.g. water purchased from local suppliers, pumped from wells, rivers, lakes or ocean used in process areas--including for cooling; NOT Rainwater, unless collected and used in process areas).</p> <p>17.0 - *(Output / Discharge) Water Usage - Unit of Measure</p> <ul style="list-style-type: none"> ○ Not applicable (N/A) ○ Cubic Meters ○ Cubic Meters / Metric Ton ○ Cubic Meters / Square Meter ○ Cubic Meters / Full-Time Equivalent (People) ○ Cubic Meters / Revenue (EUR) ○ Cubic Meters / Other (Unit of Output)

Q18	18.0 - *(Output / Discharge) Water Usage - Current period data (Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)
Q19	19.0 - *(Output / Discharge) Water Usage - Previous period data (Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)
Q20	20.0 - (Output / Discharge) Water Usage - Comments (If needed, enter additional explanation.)
Q21	21.0 - Output / Discharge) Water Usage - Document (If needed, upload a document as additional explanation.)
Q22	Hazardous Waste Disposal Amount of hazardous waste landfilled or incinerated without energy recovery (If it is reused, recycled, or recovered, it is not considered disposed and may be reported optionally.) "Hazardous waste" varies worldwide and is defined by local regulation; may or may not be linked to permits. This may include but is not limited to the following: Solvents, flammable/hazardous raw materials, chemical waste, batteries, acids (low pH liquids), strong bases or caustic (high pH liquids), etc. In the Comments cell, list the criteria you used to decide what was included or excluded in your data. 22.0 - *Hazardous Waste Disposal - Unit of Measure <ul style="list-style-type: none"> ○ Not applicable (N/A) ○ Metric Tons (MT) ○ MT / MT ○ MT / Square Meter ○ MT / Full-Time Equivalent (People) ○ MT / Revenue (EUR) ○ MT / Other (Unit of Output)
Q23	23.0 - *Hazardous Waste Disposal - Current period data (Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)

Q24	24.0 - *Hazardous Waste Disposal - Previous period data (Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)
Q25	25.0 - Hazardous Waste Disposal - Comments (If needed, enter additional explanation.)
Q26	26.0 - Hazardous Waste Disposal - Document (If needed, upload a document as additional explanation.)
Q27	Non-Hazardous Waste Disposal Amount of all other waste landfilled or incinerated without energy recovery. Includes waste data from solid waste (also liquids disposed in a solid container). Note: Waste produced during start-ups is included. (If it is reused, recycled, or recovered, it is not disposed and is reported optionally). 27.0 - *Non-Hazardous Waste Disposal - Unit of Measure <ul style="list-style-type: none"> ○ Not applicable (N/A) ○ Metric Tons (MT) ○ MT / MT ○ MT / Square Meter ○ MT / Full-Time Equivalent (People) ○ MT / Revenue (EUR) ○ MT / Other (Unit of Output)
Q28	28.0 - *Non-Hazardous Waste Disposal - Current period data (Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)
Q29	29.0 - *Non-Hazardous Waste Disposal - Previous period data (Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)
Q30	30.0 - Non-Hazardous Waste Disposal - Comments (If needed, enter additional explanation.)
Q31	31.0 - Non-Hazardous Waste Disposal - Document (If needed, upload a document as additional explanation.)

<p>Q32</p>	<p>Kyoto Greenhouse Gas - Emissions Direct (Scope 1)</p> <p>Scope 1 greenhouse gas emissions as defined by the WRI/WBCSD GHG Protocol (see pages 25 & 27 in http://www.ghgprotocol.org/files/ghgp/public/ghg-protocol-revised.pdf). Suppliers can use their existing tools to calculate Kyoto greenhouse gas emissions as long as methodology is consistent with the WRI/WBCSD GHG Protocol. Otherwise, use the calculator found at: http://www.nef.org.uk/greencooperation/co2calculator.htm. If you use a different protocol, list it in the Comments cell. (Note: If sea transport is involved, also use the "GHG emissions from transport or mobile sources" calculation tool developed by the WRI (downloadable at http://www.ghgprotocol.org/calculation-tools/all-tools) to calculate GHG emissions from sea transport.)</p> <p>32.0 - *Kyoto Greenhouse Gas Emissions Direct (Scope 1) - Unit of Measure</p> <ul style="list-style-type: none"> ○ Not applicable (N/A) ○ Metric Tons (MT) of CO2 Equivalent (e) ○ MT of CO2e / MT ○ MT of CO2e / Square Meter ○ MT of CO2e / Full-Time Equivalent (People) ○ MT of CO2e / Revenue (EUR) ○ MT of CO2e / Other (Unit of Output)
<p>Q33</p>	<p>33.0 - *Kyoto Greenhouse Gas Emissions Direct (Scope 1) - Current period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
<p>Q34</p>	<p>34.0 - *Kyoto Greenhouse Gas Emissions Direct (Scope 1) - Previous period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
<p>Q35</p>	<p>35.0 - Kyoto Greenhouse Gas Emissions Direct (Scope 1) - Comments</p> <p>(If needed, enter additional explanation.)</p>
<p>Q36</p>	<p>36.0 - Kyoto Greenhouse Gas Emissions Direct (Scope 1) - Document</p> <p>(If needed, upload a document as additional explanation.)</p>

Q37	<p>Kyoto Greenhouse Gas - Emissions Indirect (Scope 2)</p> <p>Scope 2 greenhouse gas emissions as defined by the WRI/WBCSD GHG Protocol (see pages 25, 27-29 in http://www.ghgprotocol.org/files/ghgp/public/ghg-protocol-revised.pdf). Suppliers can use their existing tools to calculate Kyoto greenhouse gas emissions as long as methodology is consistent with the WRI/WBCSD GHG Protocol. Otherwise, use the calculator found at: http://www.nef.org.uk/greencompany/co2calculator.htm. If you use a different protocol, list it in Comments cell. (Note: If sea transport is involved, also use the "GHG emissions from transport or mobile sources" calculation tool developed by the WRI (downloadable at http://www.ghgprotocol.org/calculation-tools/all-tools) to calculate GHG emissions from sea transport.)</p> <p>37.0 - *Kyoto Greenhouse Gas - Emissions Indirect (Scope 2) - Unit of Measure</p> <ul style="list-style-type: none"> ○ Not applicable (N/A) ○ Metric Tons (MT) of CO2 Equivalent (e) ○ MT of CO2e / MT ○ MT of CO2e / Square Meter ○ MT of CO2e / Full-Time Equivalent (People) ○ MT of CO2e / Revenue (EUR) ○ MT of CO2e / Other (Unit of Output)
Q38	<p>38.0 - *Kyoto Greenhouse Gas - Emissions Indirect (Scope 2) - Current period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q39	<p>39.0 - *Kyoto Greenhouse Gas - Emissions Indirect (Scope 2) - Previous period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q40	<p>40.0 - Kyoto Greenhouse Gas - Emissions Indirect (Scope 2) - Comments</p> <p>(If needed, enter additional explanation.)</p>
Q41	<p>41.0 - Kyoto Greenhouse Gas - Emissions Indirect (Scope 2) - Document</p> <p>(If needed, upload a document as additional explanation.)</p>

Q42	<p>EG Sustainability Ideas & Initiatives Supported</p> <p>Description of your company's efforts to bring sustainability ideas to us and support our sustainability initiatives in the reported year. Explain how the efforts directly impacted us. For example, we proposed a corrugated box design that reduced material usage by XYZ kg's per year. We implemented a virtual meeting initiative and reduced our air travel related to you by 50%, thereby reducing our carbon footprint by XYZ. Attach additional detail as needed.</p> <p>42.0 - EG Sustainability Ideas & Initiatives Supported - Current period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q43	<p>43.0 - EG Sustainability Ideas & Initiatives Supported - Document</p> <p>(If needed, upload a document as additional explanation.)</p>
Q44	<p>Fines & Sanctions</p> <p>(At the corporate level) Monetary value of significant fines (in EUR) and total number of non-monetary sanctions for non-compliance with environmental laws and regulations as defined in the G3.1 Guidelines (Sustainability Reporting Guidelines, Version 3.1, EN 28) published by the Global Reporting Initiative (GRI) (downloadable at https://www.globalreporting.org/resourcelibrary/G3.1-Environment-Indicator-Protocols.pdf).</p> <p>44.0 - Were there any sanctions or fines imposed on your company for non-compliance with environmental laws and regulations in the current period?</p> <ul style="list-style-type: none"> - Yes - NO
Q45	<p>45.0 - Current period: Total number of non-monetary sanctions</p> <p>(Enter total number of non-monetary sanction. If 0, enter 0.)</p>
Q46	<p>46.0 - Current period: Monetary value of significant fines</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q47	<p>47.0 - Where there any sanctions or fines imposed on your company for non-compliance with environmental laws and regulations in the previous period?</p> <ul style="list-style-type: none"> - Yes - NO

Q48	48.0 - Previous period: Total number of non-monetary sanctions (Where there any sanctions or fines imposed on your company for non-compliance with environmental laws and regulations in the previous period?)
Q49	49.0 - Previous period: Monetary value of significant fines (Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)
Q50	50.0 - Fines & Sanctions - Comments (If needed, enter additional explanation.)
Q51	51.0 - Fines & Sanctions - Document (If needed, upload a document as additional explanation.)
Q52	Data Protocol What protocols were followed in your company's sustainability data collection process to ensure the integrity of the data provided in this scorecard? How was the data verified / audited? 52.0 - *Data Protocol - Current period data
Q53	53.0 - Data Protocol - Document (If needed, upload a document as additional explanation.)

Questions	Optional Measure
Q1	<p>Renewable Energy</p> <p>Total energy used that comes from both biogenic fuels (wood, biomass) and modern alternative energy sources (solar, wind, water). Excludes fossil fuels and nuclear. The scope is restricted to direct fuel use and electricity generation onsite (as part of operations under the supplier's control) and the dedicated and certified purchase of renewable energy. It excludes the renewable energy that is part of the standard electricity grid at a given location.</p> <p>1.0 - Renewable Energy - Unit of Measure</p> <ul style="list-style-type: none"> ○ Not applicable (N/A) ○ Kilowatt-hour (kWh) ○ kWh/ Metric Ton ○ kWh / Square Meter ○ kWh / Full-Time Equivalent (People) ○ kWh / Revenue (EUR) ○ kWh / Other (Unit of Output)
Q2	<p>2.0 - Renewable Energy - Current period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q3	<p>3.0 - Renewable Energy - Previous period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q4	<p>4.0 - Renewable Energy - Comments</p> <p>(If needed, enter additional explanation.)</p>
Q5	<p>5.0 - Renewable Energy - Document</p> <p>(If needed, upload a document as additional explanation.)</p>
Q6	<p>Kyoto Greenhouse Gas - Emissions Indirect (Scope 3)</p> <p>Scope 3 greenhouse gas emissions as defined by the "Corporate Value Chain (Scope 3) Accounting and Reporting Standard" (http://www.ghgprotocol.org/standards/scope-3-standard) and "Product Life</p>

	<p>Cycle Accounting and Reporting Standard" (http://www.ghgprotocol.org/standards/product-standard) released by the WRI and WBCSD.</p> <p>6.0 - Kyoto Greenhouse Gas Emissions Indirect (Scope 3) - Unit of Measure</p> <ul style="list-style-type: none"> ○ Not applicable (N/A) ○ Metric Tons (MT) of CO2 Equivalent (e) ○ MT of CO2e / MT ○ MT of CO2e / Square Meter ○ MT of CO2e / Full-Time Equivalent (People) ○ MT of CO2e / Revenue (EUR) ○ MT of CO2e / Other (Unit of Output)
Q7	<p>7.0 - Kyoto Greenhouse Gas Emissions Indirect (Scope 3) -Current period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q8	<p>8.0 - Kyoto Greenhouse Gas Emissions Indirect (Scope 3) - Previous period data</p> <p>(Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)</p>
Q9	<p>9.0 - Kyoto Greenhouse Gas Emissions Indirect (Scope 3) - Comments</p> <p>(If needed, enter additional explanation.)</p>
Q10	<p>10.0 - Kyoto Greenhouse Gas Emissions Indirect (Scope 3) - Document</p> <p>(If needed, upload a document as additional explanation.)</p>
Q11	<p>Potential Waste Material - Recycled, Reused, Recovered</p> <p>All potential waste material generated that is not disposed into landfills or incinerators without energy recovery. This refers to the potential waste material which has beneficial reuse or is treated via other solid waste treatment, such as composting/biogas and incineration with energy recovery.</p> <p>11.0 - Potential Waste Material Recycled, Reused, Recovered - Unit of Measure</p> <ul style="list-style-type: none"> ○ Not applicable (N/A) ○ Metric Tons (MT) ○ MT / MT

	<ul style="list-style-type: none"> ○ MT / Square Meter ○ MT / Full-Time Equivalent (People) ○ MT / Revenue (EUR) ○ MT / Other (Unit of Output)
Q12	12.0 - Potential Waste Material Recycled, Reused, Recovered - Current period data (Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)
Q13	13.0 - Potential Waste Material Recycled, Reused, Recovered - Previous period data (Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)
Q14	14.0 - Potential Waste Material Recycled, Reused, Recovered - Comments (If needed, enter additional explanation.)
Q15	15.0 - Potential Waste Material Recycled, Reused, Recovered - Document (If needed, upload a document as additional explanation.)
Q16	Transportation Fuel Efficiency - (Transportation Suppliers Only) Grams of CO2 per ton-km of product transported from supplier site to customer site(s). If available, please report your Scope 3 transport-related activities as defined by the WRI/WBCSD GHG Protocol except employees commuting to and from work see pages 29-31 in http://www.ghgprotocol.org/files/ghgp/public/ghg-protocol-revised.pdf or the "Corporate Value Chain (Scope 3) Accounting and Reporting Standard" (http://www.ghgprotocol.org/standards/scope-3-standard). 16.0 - *Mode of Transport (Specify the mode of transport in the cell and enter the corresponding data below. To add additional Mode of Transport used by your company, please use the "Mode of Transport - Comment" field.)
Q17	17.0 - *Mode of Transport - Current period data (Grams of CO2 / ton-km) (Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)
Q18	18.0 - *Mode of Transport - Previous period data (Grams of CO2 / ton-km) (Enter your numerical sustainability data only. If the Scope of the measure is not applicable (NA) or data is not available, enter NA.)

Q19	19.0 - Mode of Transport - Comments (If needed, enter additional explanation.)
Q20	20.0 - Mode of Transport - Document (If needed, upload a document as additional explanation.)

Supply Chain Environmental Sustainability Scorecard Definitions

Core Measure	Unit of Measure	Definition
Environmental Mgt. System	Yes or No	(At the corporate level) Do you use an externally verified environmental management system (ISO14001 or equivalent) to track compliance with permits, water quality, and to conduct environmental risk assessments? If yes, which one? (ISO14001 or equivalent)
Energy management system	Yes or No	Do you use an externally verified energy management system (EMS) ? If Yes, which one you are use? If No, answer "No"
(Electric) Energy Usage	Kilowatt-hour or kWh / Unit of Output	Total direct net energy usage (purchased plus self-generated minus sold) from electricity that the operation/site/enterprise needs to operate from all sources, regardless of use (e.g., electricity going into production, or office lighting, food production, heating warehouse, etc.).
(Fuel) Energy Usage	Kilowatt-hour or kWh/ Unit of Output	Total direct net energy usage (purchased plus self-generated minus sold) from fuels that the operation/site/enterprise needs to operate from all sources, regardless of use (e.g., fuel oil, natural gas, etc. going into production, or office lighting, food production, heating warehouse, etc.) Use high heating values. "Sold" energy includes steam sold, but does not include energy from cooling (water used as pass through for heat removal). Steam sold is the incremental fuel usage taking into consideration boiler efficiency excluding parasitic load.

(Input / Withdrawal) Water Usage	Cubic Meters or M ³ / Unit of Output	Quantity of water entering the site, from all sources, needed for operations (e.g. water purchased from local suppliers, pumped from wells, rivers, lakes or ocean used in process areas--including for cooling; NOT Rainwater, unless collected and used in process areas).
(Output / Discharge) Water Usage	Cubic Meters or M ³ / Unit of Output	Quantity of water leaving the site, from all sources, needed for operations (e.g. water purchased from local suppliers, pumped from wells, rivers, lakes or ocean used in process areas--including for cooling; NOT Rainwater, unless collected and used in process areas).
Hazardous Waste Disposal	Metric Tons or MT / Unit of Output	Amount of hazardous waste landfilled or incinerated without energy recovery (If it is reused, recycled, or recovered, it is not considered disposed and may be reported optionally.) "Hazardous waste" varies worldwide and is defined by local regulation; may or may not be linked to permits. This may include but is not limited to the following: Solvents, Flammable/Hazardous raw materials, chemical waste, batteries, acids (low pH liquids), strong bases or caustic (high pH liquids), etc. In the Comments cell, list the criteria you used to decide what was included or excluded in your data
Non-Hazardous Waste Disposal	Metric Tons or MT / Unit of Output	Amount of all other waste landfilled or incinerated without energy recovery. Includes waste data from solid waste (also liquids disposed in a solid container). Note: Waste produced during start-ups is included. (If it is reused, recycled, or

		recovered, it is not disposed and is reported optionally).
Kyoto Greenhouse Gas Emissions Direct (Scope 1)	Metric Tons of CO2 Equivalent or MT of CO2e / Unit of Output	Scope 1 greenhouse gas emissions as defined by the WRI/WBCSD GHG Protocol (see pages 25 & 27 in http://www.ghgprotocol.org/files/ghgp/public/ghgprotocol-revised.pdf). Suppliers can use their existing tools to calculate Kyoto greenhouse gas emissions as long as methodology is consistent with the WRI/WBCSD GHG Protocol. Otherwise, use the calculator found at: http://www.nef.org.uk/greencompany/co2calculator.htm . If you use a different protocol, list it in the Comments cell. (Note: If sea transport is involved, also use the "GHG emissions from transport or mobile sources" calculation tool developed by the WRI (downloadable at http://www.ghgprotocol.org/calculation-tools/all-tools) to calculate GHG emissions from sea transport.)
Kyoto Greenhouse Gas Emissions Indirect (Scope 2)	Metric Tons of CO2 Equivalent or MT of CO2e / Unit of Output	Scope 2 greenhouse gas emissions as defined by the WRI/WBCSD GHG Protocol (see pages 25, 27-29 in http://www.ghgprotocol.org/files/ghgp/public/ghg-protocol-revised.pdf). Suppliers can use their existing tools to calculate Kyoto greenhouse gas emissions as long as methodology is consistent with the WRI/WBCSD GHG Protocol. Otherwise, use the calculator found at: http://www.nef.org.uk/greencompany/co2calculator.htm . If you use a different protocol, list it in Comments cell. (Note: If sea transport is involved, also use the "GHG emissions from transport or mobile

		sources" calculation tool developed by the WRI (downloadable at http://www.ghgprotocol.org/calculationtools/all-tools) to calculate GHG emissions from sea transport.)
EGP Sustainability Ideas & Initiatives Supported	Description (Attach Additional Detail as needed)	Description of your company's efforts to bring sustainability ideas to EGP and support EGP's sustainability initiatives in the reported year. Explain how the efforts directly impacted EGP. For example, we proposed a corrugated box design that reduced material usage by XYZ kg's per year. We implemented a virtual meeting initiative and reduced our air travel related to EGP by 50%, thereby reducing our carbon footprint by XYZ. Attach additional detail as needed.
Fines & Sanctions	#	(At the corporate level) Total number of non-monetary sanctions for non-compliance with environmental laws and regulations as defined in the G3.1 Guidelines (Sustainability Reporting Guidelines, Version 3.1, EN 28) published by the Global Reporting Initiative (GRI) (downloadable at https://www.globalreporting.org/resource/library/G3.1-Environment-Indicator-Protocols.pdf).
Data Protocol	Description	What protocols were followed in your company's sustainability data collection process to ensure the integrity of the data provided in this scorecard? How was the data verified / audited?

Renewable Energy	Kilowatt-hour or kWh / Unit of Output	Total energy used that comes from both biogenic fuels (wood, biomass) and modern alternative energy sources (solar, wind, water). Excludes fossil fuels and nuclear. The scope is restricted to direct fuel use and electricity generation onsite (as part of operations under the supplier's control) and the dedicated and certified purchase of renewable energy. It excludes the renewable energy that is part of the standard electricity grid at a given location.
Kyoto Greenhouse Gas Emissions Indirect (Scope 3)	Metric Tons of CO2 Equivalent or MT of CO2e / Unit of Output	Scope 3 greenhouse gas emissions as defined by the "Corporate Value Chain (Scope 3) Accounting and Reporting Standard" (http://www.ghgprotocol.org/standards/scope-3-standard) and "Product Life Cycle Accounting and Reporting Standard" (http://www.ghgprotocol.org/standards/product-standard) released by the WRI and WBCSD.
Potential Waste Material Recycled, Reused, Recovered	Metric Tons or MT / Unit of Output	All potential waste material generated that is not disposed into landfills or incinerators without energy recovery. This refers to the potential waste material which has beneficial reuse or is treated via other solid waste treatment, such as composting/biogas and incineration with energy recovery.
Transportation Fuel Efficiency (Transportation Suppliers Only)	Grams of CO2 / ton-km	Grams of CO2 per ton-km of product transported from supplier site to customer site(s). If available, please report your Scope 3 transport-related activities as defined by the WRI/WBCSD GHG Protocol except employees commuting to and from work (see pages 29-31 in http://www.ghgprotocol.org/files/gh

		<p>gp/public/ghg-protocol-revised.pdf or the "Corporate Value Chain (Scope 3) Accounting and Reporting Standard"</p> <p>(http://www.ghgprotocol.org/standards/scope-3-standard). Specify the mode of transport in the Comments cell and enter the corresponding data on the same row. Insert an extra row to enter data for each other mode of transport used.</p>
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